

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference AHWB.006.2019 Urgent and Emergency Care Project Support

BOX 1**DIRECTORATE:** AHWB**DATE:** 03/01/2019**Contact Name:** Cath Doman/Olwen
Wilson**Tel. No.:** 01302 566014 / Mobile: redaction

Subject Matter: Better Care Fund (BCF) funding proposal for Urgent and Emergency Care Project Support – 6 month extension

BOX 2**DECISION TAKEN**

To agree the recommendation from Joint Commissioning Operational Group on 29 January 2019, to extend the secondment of the Project Manager supporting the Urgent and Emergency Care Area of Opportunity in the Place Plan for 6 months, funded from the Non-Recurrent Better Care Fund Earmarked Reserve Plan allocated to the Place Plan.

Financial cost: for 1 FTE Project Manager, NHS Band 7 for 6 months is £20,893

BOX 3**REASON FOR THE DECISION**

The Doncaster Urgent and Emergency Care (UEC) Area of Opportunity was identified by the Integrated Care Partnership as one of the 7 priority areas of focus within the Doncaster Place Plan.

The programme of work has been defined, with responsibility to oversee the following workstreams:

1. Intelligence: Understanding the UEC System
2. Development of Doncaster UEC Strategy
3. Prevention and Self Care
4. Doncaster UEC Model 2020
5. Integrated Urgent Care (IUC 111)
6. Ambulance Response and Conveyance
7. Discharge home from hospital
8. Clinical: Respiratory Pathways

Significant progress has been made in all areas, however, two of the key milestones within the programme are:

- April 2019 (111 Clinical Advice Service implementation)
- October 2019 (to inform the re-procurement of the Doncaster Urgent Care model).

It is therefore requested that the secondment period of the Project Manager is extended for a further 6 months to support the programme manager in both planning and delivery of the outlined work.

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Do Nothing Option

Risks associated with not extending this secondment include:

- Lack of capacity to deliver the project plan
- Delivery of the Urgent and Emergency Care Area of Opportunity in the Place Plan will not be achieved

BOX 5

LEGAL IMPLICATIONS

The funding for the proposed extension of the Project Manager's post is to be taken from the Non-Recurrent Better Care Fund Earmarked Reserve Plan allocated to the Place Plan of which there is 3m set aside.

There are no specific legal implications in agreeing the draw down from the non- recurrent Better Care Fund for the Doncaster Place Plan.

It should be noted that Cabinet approved to delegate detailed spending decisions for the implementation of the Doncaster Place Plan £3m, other Integrated Functions £0.7m and unallocated balance £0.7m, to the Director of People in consultation with the Chief Finance Officer and relevant Portfolio Holder, on the 27th March 2018.

Place Plan affords the Council and Doncaster CCG the opportunity to work together to develop the future joint commissioning of the care services allowing the residents of Doncaster to maximize their independence, health and wellbeing by having access to excellent community and hospital based services when needed.

The decision is to extend an existing seconded role. There should already be in place a secondment agreement and this should be reviewed and amended accordingly prior to the extension taking effect.

Name: Paula Coleman Signature: By e-mail Date: 15.02.19

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6**FINANCIAL IMPLICATIONS:**

Funding of £21k for the costs of the Project Manager supporting Urgent and Emergency Care within the Place Plan, for 6 months as outlined in box 2 above, has been secured from non-recurrent BCF (the business case was presented and approved at Joint Commissioning Board on 29/01/19).

Cabinet approved to delegate detailed spending decisions for the unallocated balance of non-recurring BCF earmarked reserve to the Director of People in consultation with the Chief Finance Officer and relevant Portfolio Holder on the 27th March 2018.

Name: Helen Rowlands Signature: e-mailed Date: 13/02/19

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7**OTHER RELEVANT IMPLICATIONS**

N/A

Name: _____ **Signature:** _____ **Date:** _____

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8**EQUALITY IMPLICATIONS:** (To be completed by the author).

Employing organisations would be covered by the Equality Act 2010. This covers employment and service provision to eliminate unlawful discrimination, harassment and victimisation, advance equality of opportunity and foster good relations with regards to the nine protected characteristics.

BOX 9**RISK IMPLICATIONS:** (To be completed by the author)

Risks associated with not extending this secondment include:

- Lack of capacity to deliver the project plan
- Delivery of the Urgent and Emergency Care Area of Opportunity in the Place Plan will not be achieved

**BOX 10
CONSULTATION**

Consultation has taken place through the Urgent and Emergency Care Area of Opportunity Board and Place Plan partners.

**BOX 11
INFORMATION NOT FOR PUBLICATION**

In accordance with the Freedom of Information Act 2000, it is in the Public's interests for this decision to be published in full, redacting only the signatures.

Name: Gillian Parker **Signature** by email _____ **Date:** 15/02/2019_

Signature of FOI Lead Officer for service area where ODR originates

**BOX 12
BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR YES/

Business Case

**BOX 13
AUTHORISATION**

redaction

Name: Damian Allen_ **Signature :** _____ **Date:** 18/02/2019

Director of People

Does this decision require authorisation by the Chief Financial Officer or other Officer

YES/

If yes please authorise below: redaction

Name: Steve Mawson **Signature:** _____ **Date:** 19/02/19

Chief Finance Officer & Assistant Director of Finance

Consultation with Relevant Member(s)

redaction

Name: Cllr Rachael Blake **Signature:** _____

Date: 18th February 2019 2019

Designation Cabinet Member for Adult Social Care

Declaration of Interest /NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.